

Alberta Major Bantam Hockey League Constitution

Calgary (SWAA) moves that the membership accept the Alberta Major Bantam Hockey League Constitution, Bylaws, Policies and Procedures, that are dated June 12, 2010 and that the Governor signs the update.

Additionally, I move that the Secretary ensure a copy of this package is handed out to appropriate Coaches, Managers, Associations and Officers by September 30 this year.

Additionally, I move that the Secretary apply to have this approved by Hockey Alberta.

Seconded by Fort Saskatchewan

ALBERTA MAJOR BANTAM

HOCKEY LEAGUE

06/12/2010

A. [CONSTITUTION](#)

B. [BYLAWS](#)

C. [POLICIES and PROCEDURES](#)

SIGNED

DATE: 06/12/2010

LEAGUE GOVERNOR: Earl C. Reid

A. CONSTITUTION

ALBERTA MAJOR BANTAM HOCKEY LEAGUE

(AMBHL)

Article 1

The name of the League shall be known as the Alberta Major Bantam Hockey League (AMBHL) herein after referred to as AMBHL or the League.

Article 2

The League shall abide by all regulations, bylaws and rules of Hockey Alberta and Hockey Canada.

Article 3

The objectives of the League shall be:

- a. To foster and promote a high level of hockey for Alberta bantam players under its jurisdiction;
- b. To control and administer the playing of the game of hockey in accordance with the rules, regulations and etiquette of the game;
- c. To ensure keen competition within the League; and
- d. To promote the development of players and coaches.

B. BYLAWS

ALBERTA MAJOR BANTAM HOCKEY LEAGUE

(AMBHL)

101 - Operation and Control

AMBHL teams will be controlled and operated only by the local Hockey Associations and will not enter into any player contracts or agreements of any kind and with anyone except Hockey Alberta and Hockey Canada.

Only the member teams of the Alberta Major Bantam Hockey League shall be eligible for "AAA" Bantam Provincial Playoffs as provided in the Hockey Alberta Regulations as per the Hockey Alberta ADM.

102 – New Members.

New members must post a performance bond for a minimum of two (2) years in an amount to be set by the League from time to time, and to contribute to the League an amount equal to the pro rata share existing operating cash equity of existing teams as determined by the League.

103 – Team Registration

- a. It will be the responsibility of each host Association to ensure that their team is properly registered with Hockey Alberta.
- b. It is the League's responsibility to ensure that all teams are registered with Hockey Alberta as per League regulations.

104 – Violations

- a. Any violation of the constitution, bylaws, policies, procedures, rules or regulations of the League, Hockey Alberta or Hockey Canada by any member of this League may render such member liable to disciplinary action and/or suspension as deemed necessary.

105 – Meetings – Representation and Voting

- a. The Annual General Meeting of the League will be co-located and be held at the Annual General Meeting of the Hockey Alberta.
- b. The League will hold its organizational meeting the second Sunday of September annually.

- c. No team will be entitled to be either represented at or have voting privileges at the Annual General Meeting or any meeting of this League unless its financial commitments to the League are fully paid and they are deemed to be in good standing by the League.
- d. A quorum shall be at least 2/3 of the membership rounded up to the next whole number.
- e. Each team represented will have one vote each. The Officers of the League shall not have voting powers on motions except the Governor who shall cast a deciding vote in tied motion votes.
- f. A simple majority of votes shall carry all questions.
- g. Only voting members may attend meetings unless otherwise invited by the Governor.
- h. Special meetings may be requested by the members and must be called by the Governor within 30 days upon receipt of a request for the Special Meeting. The request must be signed by at least two thirds (2/3) of the teams and must include the reasons for the request. Fourteen days notice of the Special Meeting must be given to each team.

106 – Membership Fees

- a. The annual membership administration fee will be set at each Annual General Meeting, payable to the League on or before the first League game of the season.
- b. All team privileges are automatically lost upon default of any moneys due to the League without just cause. These privileges may include loss of points earned in games played.

107 – Declaration of Teams

- a. All members shall declare to the League as well as the Elite Stream Committee whether their team will operate in the League for the next season on or before March 1. Any team canceling after March 1 will forfeit their bond.
- b. All players must be registered prior to their first League game. A copy of team registration must be faxed to the Governor prior to each team's first League game. If this faxing is not done a \$100 fine will be added to the following season's membership fee.

108 – Performance Bond

- a. Each team's local Association is required to have posted a \$1000 performance bond payable to the League prior to the team's first League game.
- b. These bonds will be renewed annually and held in Trust and interest gained will be transferred to the General Account.

109 – Officers of the League

- a. The Officers of the League:
 - i) North Governor elect in odd years
 - ii) South Governor elect in even years
 - iii) Treasurer elect in odd years
 - iv) Secretary elect in even years
 - v) Public Relations Officer North elect in odd years
 - vi) Public Relations Officer South elect in even years
- b. The Governor will alternate North/South with the one being Assistant to the other, unless otherwise determined at the League's Annual General Meeting.
- c. The League shall carry liability insurance for its Officers if not provided by Hockey Canada or Hockey Alberta.

110 – Election of Officers

- a. The election of Officers will take place at the Annual General Meeting of the League by secret ballot.
- b. Officers will assume two-year terms upon acceptance.
- c. Only under unusual circumstances will the two Governors be replaced in the same year.
- d. At each Annual General Meeting, the Governor will appoint a non-voting, independent person to act in the capacity of the Returning Officer, who will chair for elections only.
- e. Should a vacancy occur during the year of any Officer position of the League, the Governor or Assistant Governor may appoint a replacement until the next League meeting.
- f. Where possible, the Governor shall have already served a term as Assistant Governor.

111 – Duties and Powers of the Governor

- a. Be the first contact for teams within his/her jurisdiction and first contact for all League discipline matters.
- b. To conduct the business of the League in its entirety between and during meetings.
- c. The Governor may represent any or all of the members of the League on any occasion and will be responsible to the League for the same. Governor cannot represent a League member during a player movement dispute unless granted in writing.
- d. To discipline any Coach, Manager, player, team official, Association representative or member for refusing to accept and obey the rulings of the League or its Officers and for any proven misconduct, unfair or unsportsmanlike conduct, individually or collectively at any place where hockey is being played or at any meeting.
- e. To provide reports to the Hockey Alberta Minor Council Chairperson regarding any suspension of clubs, Managers, Coaches, players or officials when required.
- f. Keep record of all suspensions.
- g. Ensure the League schedule is developed and distributed.
- h. Shall have one vote at all elections and cast a deciding vote in case of a tie on motions and protests.
- i. Summarize at the Annual General Meeting, all suspensions, gross misconducts and match penalties for League information and trending purposes from the previous season.
- j. Annually, chair a meeting with all Coaches and Managers before the start of League play.
- k. Communicate schedule changes to the League Administrator who will ensure full League communication.
- l. Chair any disciplinary review committees struck from time to time.
- m. Arrange for and distribute blank League game sheets.

112 – Duties and Powers of the Assistant Governor

- a. Be the first contact for the teams within his/her North/South area of jurisdiction, except for discipline, which is all directed to and by the Governor.
- b. Assist the Governor in performing his/her duties.
- c. Shall have one vote at all elections and when reviewing protest.
- d. Chair any playoff, All Star and League award activities.

113 – Duties and Powers of the Treasurer

- a. Record all revenues and expenditures, deposit all moneys received, pay all accounts of the League and prepare appropriate annual financial statements as of April 30 for the Annual Meeting.
- b. Prepare and present annually a financial report and budget to the membership at the Annual General Meeting for ratification.

- c. Have an audit done on the books annually by a member team. (See Appendix 3)
- d. Shall have one vote for elections.
- e. Shall remit expense money required. Will have dual signing authority with the Governor for League expenses. Will have dual signing authority with an Officer other than the Governor for Governor expenses.

114 – Duties and Powers of the Secretary

- a. League minutes shall be recorded and distributed to all League members within 14 days following any meeting.
- b. Ensure each Coach in the League and Association member who attends the June and September meetings receive a copy of this Constitution, Bylaws and Policy/Procedures booklet.
- c. Publish annually to all members a listing of all Coaches, Team Officials, Association Officers and League Officers.
- d. Shall have one vote for election.
- e. Annually, following Provincials, League and Western Canadian playoffs, place on the Website the scores of all the games of these tournaments.
- f. Annually request through Hockey Alberta the application of the time-out rule.
- g. Ensure the update of this Constitution, Bylaws, and Policy/Procedures manual occurs.

115 – Duties and Powers of the League Administrator

- a. Collect and publish League and player statistics via Website and E-mail.
- b. Update the Website at least weekly of all team statistics, League scores, standings, any planned schedule changes and a list of outstanding score sheets.
- c. Annually, the League may entertain alternative proposals for the functions and fees of the League Administrator.

116 – Duties and Powers of the Public Relations Officer

- a. Ensure the League is promoted within its regions.
- b. Ensure communication is occurring between each team and its local medias.
- c. Shall have one vote each at all elections.
- d. Prepare and distribute pocket schedules.
- e. Arrange for major League sponsors.

117 – Honorariums

- a. League Governor \$100/team/year
- b. Assistant Governor \$50/teamyear
- c. Secretary \$250/year
- d. Public Relations Officer (each) \$250/year
- e. Treasurer \$250/year

118 – Expenses

- a. Within the annual League budget, any expenses for meals, travel and accommodations by any individual will be reimbursed as per the Hockey Alberta fee guidelines, and paid monthly after expenses are submitted to the Treasurer.
- b. No one directly involved with the coaching, management, or administration of the League may profit from any matters pertaining to the League unless approved by the Governor.

119 – Amendments

- a. The Constitution and Bylaws may be rescinded, amended or added to only at the League's Annual General Meeting or at a Special Meeting. Policies and Procedures may be rescinded, amended or added to at a League Meeting with a 30-day notice and approval of 5 (five) members.
- b. A notice for intended amendments must be submitted in writing to the Governor at least 45 days prior to the date of the Annual General Meeting.
- c. The Secretary or Governor must provide a notice of intended amendments to each team at least 14 days prior to the Leagues Annual General Meeting.
- d. Amendments to this document require a simple majority vote at the Annual General Meeting for adoption.
- e. A review of the Constitution, Bylaws, Policies/Procedures must occur at the Annual General Meeting as a regular agenda item.
- f. In order for the AMBHL to have Hockey Alberta recognition, it shall submit its League By-laws and Regulations and a list of the names and addresses of the officers not later than November 15 of the current Hockey Season to the Hockey Alberta office. Any amendments to the By-Laws and Regulations must be registered with Hockey Alberta and approved prior to implementation.

120 – Legal Action

- a. Any Association, team, team official, parent or player who threatens the AMBHL or its League Officers with any legal implications or actions, the team(s) involved may be suspended from the AMBHL until the legal action or implication has been properly dealt with.
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C. POLICIES AND PROCEDURES

ALBERTA MAJOR BANTAM HOCKEY LEAGUE

200 – Refereeing

- a. The Referee Assignors for the local Minor Hockey Associations will do assignment of on ice officials for League games.
- b. Referees will be paid as per the fee schedule defined by Hockey Alberta.

201 – Scheduling

- a. Scheduled League games have priority over exhibition and tournament games as provided by the Hockey Alberta Regulations.
- b. Back-to-back games against the same team are not to be scheduled unless necessary.
- c. Each team, by July 15th each year, will declare one weekend where they do not wish to have games scheduled for the purposes of traveling to a tournament.
- d. Each team is required to bring to the Annual General Meeting a minimum of 30 game slots for scheduling.
- e. The Governor will have a draft schedule sent to each team by August 15th and the final schedule completed by the September League meeting.
- f. No games are to be scheduled on the date of the All Star Game.
- g. No games will be scheduled to begin after 8:45 p.m.

202 – Playing Rules

- a. The playing rules shall be provided in the official rulebook of Hockey Canada.

203 – Tournament, Exhibition and Pre-Season Games

- a. The Officers of Hockey Alberta are ultimately responsible for granting permission for pre-season, tournament and exhibition games and for the administration of discipline that is necessary arising out of those games.
- b. The Governor will correspond with Hockey Alberta as appropriate regarding AMBHL suspensions.
- c. Teams must obtain League approval for any exhibition games with teams from outside the League.

204 – Game Sheets

- a. The home team is responsible for the e-mailing, faxing or delivering a copy of the game sheet and any write-ups to the Governor and the League Administrator the first working day after the game. Any late game sheets (late is defined as getting to the League Administrator by greater than 96 hours after a game conclusion) will result in a \$25 per occurrence fine to be levied and paid as part of the following season's registration fee for that team. Game stars must be noted on the score sheets).

205 – Team Failing to Present Itself

- a. If a team fails to present itself at the time and place appointed to play a game, the game or series will be awarded to the opposing team with a score of 3-0 for statistical purposes unless the failure was caused by an unavoidable accident or an unforeseen situation.

- b. A team failing to present itself will be fined \$500 and will be suspended until the \$500 is paid.
- c. The Manager, Coach or official and/or players of the team that is responsible for a failure to attend may be suspended for one year or more.
- d. Any team failing to present itself twice in one season will have its Coach and Manager suspended from all League activities for 12 months.

206 – Protests

- a. Protests and all supporting evidence must be in writing in duplicate signed by the Coach or Manager of the local association within 72 hours of the scheduled time of the game protested and accompanied by a cheque or money order in the amount of \$200. The protesting association must notify an Officer within 72 hours of the scheduled time of the game protested of their intention to protest. A copy of the protest must also be forwarded by fax within 72 hours of the protested game to the Manager and the Association of the team protested against.
- b. Upon receipt of the protest, the Governor will appoint a three-person neutral committee in addition to the Governor.
- c. All protests require that the Governor contact the individual submitting the protest and the Manager of the team being protested against.
- d. If the committee (whose decision shall be final) dismisses the protest, the sum deposited with the protest will be forfeited to the League.

207 – Appeals

- a. Appeals to Hockey Alberta must follow the Hockey Alberta appeal procedure.

208 – Discipline Policy for League, Playoff and Tournament Games

- a. For all discipline, the Governor will rule within 48 hours of being notified of an infraction. For the purposes of assistance, the Governor will appoint a 3 person neutral committee whenever necessary outside League guidelines. (206b)
- b. The Coach or Manager of the offending team must report the following offenses to the Governor within 24 hours of the game being played or before their next game, whichever is less,
 - All spearing or butt ending majors
 - All gross misconducts
 - All match penalties (for match penalties, the player must be suspended immediately until dealt with by the Governor)
- c. All suspended players/personnel must be recorded on the game sheet as being suspended.
- d. The home team to the Governor must fax all referee write-ups within 48 hours of the infraction.
- e. All automatic suspensions per the Hockey Alberta regulation Minimum Suspension shall apply to all league games, including playoffs.

In addition to the Hockey Alberta Minimum Suspensions, the League has the option of increasing the Hockey Alberta Minimum Suspension including the following:

Leaving penalty box as above (triple minor + GM) - 4 games

Players are not to cross the center ice red line during the pre-game warm-up or before the start of any period. That is, they must stay on their side of center ice. Suspensions may be levied.

- f. All suspensions will be carried forward for any Playoff/Provincial games.

The League expects Coaches and Team Management to be responsible for the discipline of their team and actions of their fans. Where problems exist, appropriate action will be taken against the Coach in question if deemed necessary. Additionally, Coaches are expected to exhibit model behavior at all times.

NOTE: Hockey Alberta Minimum Suspensions are not appealable.

209 - Additional Rules and Regulations for Coaches

- a. All Coaches suspended for any reason will not be allowed in the dressing room areas for one hour before each suspended game and until after the game's conclusion.
- b. If a Coach gives or makes any offensive or obscene gesture to the fans, Referee or opposition, that Coach will be automatically suspended for a minimum of two games.

210 - Provincial and League playoffs

- a. Nitro North Division - The top four teams in league play will qualify for the playoffs.

1st place vs. 4th place
2nd place vs. 3rd place
- b. Charger North Division - The top four teams in league play will qualify for the playoffs

1st place vs. 4th place
2nd place vs. 3rd place
- c. Ram South Division - The top four teams in league play will qualify for the playoffs

1st place vs. 4th place
2nd place vs. 3rd place
- d. Challenger South Division - The top four teams in league play will qualify for the playoffs

1st place vs. 4th place
2nd place vs. 3rd place

The procedure for determining standings in the event teams are tied during League play is as follows:

1. If three or more teams are tied, the teams will be ranked with the team with the most wins in total League play finishing higher.
 2. If two teams are tied, the team with the best win/loss/tie record in games played against each other will finish higher.
 3. If still tied after 1 and 2, then the team with the best goal differential in games played amongst each other will finish higher, then fewest goals against, then most goals for, then fewest penalty minutes, all in games amongst each other.
 4. If still tied after 1, 2, and 3, then the team with the best goal differential in total League play will finish higher. (i.e. team has 123 goals for and 81 goals against, their differential would be + 42). Final tiebreaker is a coin toss.
- e. Quarter - final series will be the best two out of three game series.
 - f. Semi - final series will be the best two out of three game series.

- g. The winner of the Nitro North Division and the winner of the Charger North Division will play the North final series. The winner of the Challenger South Division and the winner of the Ram South Division will play the South final series. The North final Series and the South final Series will be the best three out of five game series.
- h. The North Champions will play the South Champions in a best three out of a five game series.
- i. The team with the best standing in league play will always have venue.
- j. In the Quarter and Semi final series the teams will alternate hosting games.
- k. In the odd years the winner of the South final series between the Challenger South Division and the Ram South Division will host the first two games and have venue. In the even years the winner of the North final series between the Nitro North Division and the Charger North Division will host the first two games and have venue.
- l. Overtime for all playoff games will follow Hockey Alberta overtime rules.

211 – All Star Selection and Game

- a. All Star game hosts will be as follows:
 1. 2011 - Lethbridge
 2. 2012 - Fort Saskatchewan
 3. 2013 - Red Deer
 4. 2014 - Edmonton (CAC)
 5. 2015 - Calgary (CBHA)
 6. 2016 - St. Albert
 7. 2017 - Okotoks
 8. 2018 - Grande Prairie
 9. 2019 - Camrose
 10. 2020 - Edmonton (MLAC)
 11. 2021 - Calgary (NEAA)
 12. 2022 - Spruce Grove
 13. 2023 - Red Deer
 14. 2024 - Lloydminster
 15. 2025 - Calgary (NWACC)
 16. 2026 - Leduc
 17. 2027 - Medicine Hat
 18. 2028 - Edmonton (KC)
 19. 2029 - Airdrie
 20. 2030 - Sherwood Park
 21. 2031 - Calgary (SWAA)
 22. 2032 – Edmonton (SSAC)
- b. All Star Game Structure:
 1. Scheduled for the second Saturday of January annually.
 2. North teams for the All Star game will be Edmonton (CAC), Edmonton (KC), Edmonton (MLAC), Edmonton (SSAC), Fort Saskatchewan, Grande Prairie, Leduc, Lloydminster, Sherwood Park, Spruce Grove and St. Albert. South Teams will be Airdrie, Calgary (CBHA), Calgary (NEAA), Calgary (NWACC), Calgary (SWAA), Camrose, Lethbridge, Medicine Hat, Okotoks, Red Deer and Red Deer.
 3. Selection shall be as follows: (Attachment 2) to be forwarded by December 15th. The top six teams in the South (as determined by the best winning percentage as of Dec. 15th) will select 1 forward and 1 defenseman to automatically play in the All Star game. All remaining teams will select 1 forward to play.
 4. Selection shall be as follows: (attachments 2) to be forwarded by December 15th. The top six teams in the North (as determined by the best winning percentage as of Dec.15th) will select 1 forward and 1 defenseman to automatically play in the All Star game. All remaining teams will select 1 forward to play.

5. The Coaching Staff and Manager will be from those teams with the best winning percentage on December 15th. The top team's staff in the Southern Divisions and top in the Northern Divisions will coach their respective teams. Winning percentage will be points obtained over points possible. In case of ties in team standings for coaching or player selection, fewer penalty minutes per game played will be used to break the tie followed by a single coin toss.
6. Goaltender selection will be as follows:
 - i. The six with the lowest goals against average - three north goalies and three south goalies.
 - ii. For some reason, if criteria i) and ii) cannot be met, the All Star Coaches will select the goaltenders.
 - iii. Any goalies selected must have played a minimum of 600 minutes by December 25th.
7. The host community will determine the home team and jersey colors.
8. Players will wear jerseys of their club team, unless donated, sponsored or purchased by the League. Socks and jerseys may remain League property.
9. Players are to be selected and informed by each team's Coach by December 31st.
10. The host community will arrange for team pictures, which will be supplied by the League.
11. The host committee must arrange for Hockey Alberta to sanction the All-Star game.

212 – League Award Selection

- a. The following awards will be awarded annually:
 - o Coach of the Year
 - o Most Sportsmanlike Player
 - o Most Valuable Player
 - o Most Outstanding Forward
 - o Most Outstanding Defenseman
 - o Most Outstanding Goaltender
 - o Top Scorer
 - o Rookie of the Year
- b. The voting ballot must be submitted annually to the Assistant Governor by February 20th, (use Attachment 1)
- c. The Governor and Assistant Governor will select the award winners from the ballots submitted.
- d. Each winner will receive a keeper trophy from the League, which is purchased by the League and distributed by the Assistant Governor.
- e. League plaques will be engraved and showcased by the AMBHL at League events.

213 – Player Movement and Zones

Player eligibility for teams will be as follows:

- a. Edmonton and Calgary based teams must follow their respective policies.
- b. Elite Draw Zone Areas
 - i) Host Teams may register players who are resident in their designated Elite Draw Zone Area.
 - ii) Host Teams must provide a reasonable opportunity for player's resident within their Elite Draw Zone Area to try out and play for that team.
 - iii) Team registration to take place via the Terms and Conditions of "Team Registration" as outlined in the ADM document. Complete list of affiliated players must be

completed on Hockey Alberta AMBHL Affiliation form to be submitted to the President/Vice President on or before December 15 of the current playing season. Affiliation must be declared and filed with the Hockey Alberta General Manager or his designate(s) prior to the affiliated player being allowed to participate in any games within the Hockey Team to which he is affiliated.

- iv) Players must follow the "Notification of Try-Out Procedure" as defined in the ADM document.
- c. Teams and team officials not receiving adequate Notification of Try-Outs and Waivers will be subject to disciplinary action including forfeiture of points obtained in games while playing ineligible players not properly released.
- d. Hockey Canada guidelines for tampering will be followed.
- e. All teams must submit to the Governor a roster not greater than 30 players by September 20th and must submit their final roster to the League Governor before their first League game. This shall be done by each team faxing a copy of their team registration to the Governor prior to the first League game.

214 – Risk Management

- a. Any injury resulting in a player injured seriously enough require emergency medical attention or to miss more than eight games must be reported to the Governor for information and perhaps insurance purposes.
- b. All players while playing any games in the AMBHL must wear colored mouth guards.

215 – Public Relations

- a. All teams are encouraged to report weekly game results to their local media's.

216 – Procedure for Rescheduling and Cancellation of Games

- a. All rescheduling must be made prior to canceling a game.
- b. The Governor must receive in writing from both teams a e-mail confirming the rescheduled date, time and location. Until received, the game will be considered scheduled in accordance with original schedule. (Appendix 4)
- c. All rescheduled games must be communicated by the League Administrator to all League teams via the website.

217 – Responsibilities at Home Games

- a. The home team for League games is responsible to coordinate all on-ice and off-ice officials and will ensure one Referee and two Linesmen do the games.
- b. The home team must provide a scorekeeper, a timekeeper and two penalty box workers for all games.
- c. Charging at the gate is discouraged.
- d. The home team is to call in, e-mail and forward all game write-ups and score sheets and associated discipline information to the Governor immediately following each game.
- e. The home team supplies 25 pucks to each team for pre-game warm up.
- f. The home team must e-mail a copy of the score sheet to the League Administrator the first working day following the game.
- g. The home team must provide a program or line up sheet for each home game.
- h. The home team must provide ice for a fifteen minute warm-up before each game, ice cleaning between each period, and ice for full three twenty stop periods.
- i. Teams must shake hands following games unless otherwise instructed by the Referee.

218 – General Administration

- a. Travel permits are required by all teams (as per Hockey Alberta) for all out-of-province tournaments and games.
- b. No League monies shall be used to support any tournament.
- c. Team and League member information will be collected at the Annual General Meeting and the Secretary will distribute this information to all teams by September 15th annually.

219 – Schedule

- a. Divisions are as follows:

| <u>Nitro North Division</u> | <u>Charger North Division</u> | <u>Ram South Division</u> | <u>Challenger South Division</u> |
|-----------------------------|-------------------------------|---------------------------|----------------------------------|
| Edmonton CAC | Camrose | Airdrie | Calgary CBHA |
| Edmonton KC | Fort Saskatchewan | Lethbridge | Calgary NEAA |
| Edmonton MLAC | Grande Prairie | Medicine Hat | Calgary NWCAA |
| Edmonton SSAC | Leduc | Red Deer | Calgary SWAA |
| Sherwood Park | Lloydminster | Red Deer | Okotoks |
| St. Albert | Spruce Grove | | |

220 – Coaching Certification

Hockey Alberta Bylaws & Regulations 2004/2005

SECTION F - COACH EDUCATION REQUIREMENTS

1. NCCP & CHECKING SKILLS COACHING QUALIFICATION REQUIREMENTS

All Host LMHA's will ensure by December 31st, that all Head Coaches coaching in the division of Bantam (categories outlined above) are qualified at the NCCP Developmental A Level. Completion of the Checking Skills Program is also highly recommended.

It is highly recommended that all LMHA's ensure that all Assistant Coaches are qualified in the NCCP Development A Level course and the Checking Skills Program.

2. OTHER TEAM OFFICIAL REQUIREMENTS

Hockey Canada Safety Program (HCSP)

All Hockey Alberta teams must have one (1) person registered to their team that has completed the Hockey Safety Program (HCSP) and be at all games.

Teams must have a registered, eligible (as defined below) safety person by December 31 of the current Hockey Season. Teams failing to adhere to this regulation may jeopardize their eligibility for Provincial, Regional and National Playoffs.

An eligible safety person is defined as a person who has successfully completed the requirements for certification in the Hockey Canada Safety Program. The certification for this program is valid for a period of three (3) hockey seasons from the date of the clinic attended to August 01 of the third hockey season.

Speak Out

All Hockey Alberta Teams must have one (1) person registered to their team that has completed the Speak Out Course and be on the bench at all games.

Teams must have a registered, eligible (as defined below) Speak Out certified person by December 31 of the current playing season. Teams failing to adhere to this regulation may jeopardize their eligibility for Provincial, Regional, and National Playoffs.

An eligible Speak Out person is defined as a person who has successfully completed the requirements for certification in the Speak Out Program.

FOR MORE INFORMATION REGARDING COACH EDUCATION REQUIREMENTS, GO TO
WWW.HOCKEYALBERTA.CA

APPENDIX 1

ANNUAL AWARDS

AMBHL VOTING BALLOT (please print)

Coach's Name: _____

Representing Team: _____

Recommended Coach of the Year: _____

Recommended Players from the League:

Most Sportsmanlike Player: _____

Most Valuable Player: _____

Most Outstanding Forward: _____

Most Outstanding Defenseman: _____

Most Outstanding Goaltender: _____

Rookie of the Year: _____
(not a graduating Bantam)

(Please print the above player's names)

I believe the individuals listed above are worthy of League recognition.

Date

Coach's Signature

Return this ballot to the Assistant Governor by February 20th.

APPENDIX 2

ALL STAR SELECTION – AMBHL

TEAM _____

FORWARDS:

1) First Selection: _____

Phone# _____

DEFENSEMAN: _____

Phone # _____

DATE: _____

SIGNED BY COACH: _____

Phone # _____

NOTE 1: THE PLAYERS WILL PLAY IN THE ALL STAR GAME AS PER THE FOLLOWING GUIDELINES:

The top six teams in the South will name 1 forward and 1 defenseman (as determined by the best winning % on Dec.15th). All other teams in the South will name one forward.

The top six teams in the North will name one forward and one defenseman (as determined by the best winning % on Dec. 15th). All other teams in the North will name one forward.

NOTE 2: FAX TO GOVERNOR BY DECEMBER 15th – Note that winning % may yet to be determined but send anyway.

APPENDIX 3

AMBHL FINANCES AUDIT

I authorize a complete audit of all financial records of the AMBHL from:

_____ (Date) to _____ (Date)

Treasurer's Name: _____

I have completed a full investigation of the financial statements of the League and find them in proper order.

Auditing Person(s) – Address and Phone Number



APPENDIX 4

RE-SCHEDULED GAME REPORT

GAME TO BE CHANGED:

GAME NO: _____

DATE: _____

TIME: _____

HOME: _____

ARENA: _____

VISITORS: _____

HOME AUTHORIZATION: _____

VISITORS AUTHORIZATION: _____

GAME TO BE CHANGED TO:

ALL GAMES TO BE CHANGED & PLAYED PRIOR THE ABOVE DATE OF GAME

GAME NO: _____

DATE: _____

TIME: _____

HOME: _____

ARENA: _____

VISITORS: _____

HOME AUTHORIZATION: _____

VISITORS AUTHORIZATION: _____

COMMISSIONER'S APPROVAL: _____

Distribution after signing: Governor, Administrator, Team #1, Team #2
